

We appreciate your interest in working with Idaho Digital Learning, Idaho's state-sponsored, accredited, online virtual school. This document provides answers to some frequently-asked questions related to being an Online Principal. We hope it will prove useful as you decide whether or not being an Online Principal is for you.

Idaho Residence:

Employment preference is given to applicants residing in Idaho.

How are principal assignments made?

Principal assignments are made by the Idaho Digital Learning Supervision Manager. The number of courses assigned to be supervised are determined by the number of courses offered and by the time available of each principal to supervise courses.

How many classes are typically assigned?

The number of classes overseen at any one time varies depending on enrollments, sections, and principal availability. Typically, a new principal can expect to oversee between 4 and 8 sections at one time; more experienced principals may supervise up to 15 courses per semester.

How will I be compensated?

Principals receive between \$145 to \$350 per course, depending on the course length.

Does Idaho Digital Learning provide equipment to principals?

Online Principals must provide their own computer and internet access in order to work for Idaho Digital Learning. Speak with your tax advisor about possible deductions related to employment with Idaho Digital Learning.

What training is required to work for Idaho Digital Learning?

New principals start by completing an online orientation, attend our annual summer conference, and then participate in online professional development during the summer of their hiring. Initial training will include training alongside new teachers, as well as training specific to supervision of online courses.

The 2017 Summer Conference dates are: June 14 & 15 this year and will be held at Boise Centre East. Registration, lodging and stipend information will be shared with new and returning principals so you can make necessary travel plans. Also, new principals are required to participate in the online training(s) prior to and after Summer Conference in order to qualify and be equipped to receive fall course assignments. Regular attendance to any ongoing Idaho Digital Learning meetings via web conferencing and/or occasional face-to-face meetings are required.

What skills are necessary for a principal to have to work for Idaho Digital Learning?

It is helpful for Principals to be knowledgeable about online learning and have experience in supervision. Principals should also be familiar with the Danielson Rubric and applying the rubric to instruction.

What are the duties of an Idaho Digital Learning Principal?

Principal's responsibilities entail the weekly oversight of assigned classes and serve as a support for Idaho Digital Learning teachers to aid in resolving conflicts, oversee student discipline and safety, communicate with the local school, as needed, and provide general administrative leadership. Workloads are heaviest prior to the start of a session, prior to each "Walkthrough" in a course (approximately once every 3 weeks), and at the end of each section. Principals are expected to enter each of their courses on a weekly basis, and to be able to answer communications within a 24 hour period.

Click Below to access the following links:

- [Apply online for Part Time Faculty Positions](#)
- [State Department of Education certification](#)
- [SDE | Certificates for Out-of State Applicants](#)
- [SDE | HQT Guidelines removed \(updates\)](#)