



Part Time Online Instructor Frequently Asked Questions

We appreciate your interest in becoming a part-time online instructor for Idaho Digital Learning Alliance Idaho's state-sponsored, accredited, online course provider. This document provides answers to some **frequently-asked-questions** related to teaching for Idaho Digital Learning Alliance. We hope it will prove useful as you decide whether or not online teaching is for you.

Idaho Residence:

Employment preference is given to applicants residing in Idaho; out-of-state applicants may still apply.

How are teaching assignments made?

Teaching assignments are made by the Idaho Digital Learning Alliance Instruction Team, based upon teacher workload, previous performance, and student achievement. Teaching assignments vary according to student enrollments and cannot be guaranteed from semester to semester or year to year.

What's a typical class size and class duration?

Class size varies depending on available enrollments, from 10-30 students, and part-time instructors are expected to spend at least an average of 10 hours per week/per course. Note: Idaho Digital Learning Alliance courses are offered in 6 (Dr Ed only), 9, 12 and 16 week formats - Many classes run in alignment with local district calendars and may vary in length throughout the year. All classes, regardless of length contain the same curriculum.

How will I be compensated?

Instructors receive between \$80 and \$155 per student, depending on the course. A \$35 per student bonus is available for teachers who meet specific criteria on the Idaho Digital Learning Alliance evaluation teaching rubric.

Note: Designated Internal Professional Development required for continued course offerings and possible bonus qualifications.

How will I be evaluated?

Each course is assigned an online principal. Online principals perform regular evaluation "walkthroughs" over the duration of a course and complete a final evaluation at the end of a course. The online principals provide feedback to teachers regularly. The final evaluations are used to determine teacher eligibility for the bonus. Idaho Digital Learning Alliance rewards instructors who go beyond the minimum requirements of the job by using a bonus rubric as a tool for evaluating instructors' performance.

Does Idaho Digital Learning Alliance provide equipment to teachers?

Instructors must provide their own computer and internet access in order to teach for Idaho Digital Learning Alliance. Instructors are required to follow their District's guidelines on using District equipment for outside employment. Speak with your tax advisor about possible deductions related to equipment used to teach with Idaho Digital Learning Alliance.

Will I use my own lesson plans?

New Idaho Digital Learning Alliance instructors begin with a course developed by Idaho teachers - with lesson plans, discussions, tests, assignments, labs all "ready to go." This ensures consistency among classes and frees the instructor to focus their energy interacting with the students. Instructors are expected to grade assignments, provide feedback, moderate discussion boards, and synchronous sessions, and maintain communication with students, their parents, and their home school districts.

What training is required to teach for Idaho Digital Learning Alliance?

This training (known as Level 1) focuses on both the pedagogy and the practicalities of effective online teaching and is required before being assigned a course. All Idaho Digital Learning Alliance instructors are required to attend the June Summer Conference and complete an internal professional development course annually (known as Level 2 and Level 3) in order to be considered for future teaching assignments. This year the Summer Conference will be held in Boise, Idaho on June 18 and 19 at Timberline High School. *In addition, new pt instructors will be required to attend a new hire training on June 17th.*

Registration, lodging and stipend information will be shared with new and returning instructors so you can make necessary Summer Conference travel plans. All new instructors are required to participate in the online training(s) prior to, during and after the Summer Conference in order to qualify as well as to be equipped to receive fall course assignments. Consistent attendance to Just In Time (JIT) training sessions and meetings via web conferencing and occasional face-to-face meetings may also be required as defined by the instructor rubrics.

Click Below to access the following links:

- [Apply online for Part-Time Instructor positions](#)
- [State Department of Education certification](#)
- [SDE | Certificates for Out-of-State Applicants](#)